



AITKIN COUNTY BOARD OF COMMISSIONERS

March 11, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska

A) Correspondence File-

February 25, 2025 - March 10, 2025

B) Approve County Board Minutes-

February 25, 2025

C) Approve Electronic Funds Transfers

Total	\$1,596,828.72
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D) Approve Commissioner's Vouchers

Commissioner Warrants 02.28.25

General	\$82,208.97	Reserves	\$2,053.04	R&B	\$92,127.05	Trust	\$9,579.16
Forest	\$2,006.16	LLCC	\$16,093.39	Parks	\$69.02	COVID	\$53,128.00
						Total	\$257,264.79

E) Approve-

Fire Protection Contract - City of McGregor

F) Approve Auditor Vouchers-

Auditor Warrants 02.28.25

General	\$7,780.72	R&B	\$602,676.76	Township	\$98,920.00	Total	\$709,377.48
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G) Approve Manual Warrants/Voids/Corrections-

ELAN 02.13.25

General	\$3,034.55	Reserves	\$609.91	HHS	\$789.90	Total	\$4,434.36
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H) Approve Auditor Vouchers-

Auditor Warrants - HHS 02.28.25

HHS	\$46,638.78					Total	\$46,638.78
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I) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 02.28.25

General	\$1,579.61	State	\$2,601.09			Total	\$4,180.70
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J) Approve-

Fire Protection Contract - Hill City

K) Approve-

JPA between the BCA and Aitkin County HR

L) Adopt Resolution-

Mille Lacs Trails Federal Recreational Trail Program Grant Application

M) Approve-

Recommendation from the Consultant - VCET Admin Assistant

N) Adopt Resolution-

Application to Make Retail Sales of Cigarette & other Tobacco Products

O) Adopt Resolution-

Final Contract Payment #20231

P) Approve Auditor Vouchers-

Auditor Warrant - Teamsters Health Insurance

General	\$35,442.00					Total	\$35,442.00
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Q) Approve Auditor Vouchers-

Auditor Warrant - HHS 03.07.25

General	\$30.10	HHS	\$146,525.36			Total	\$146,555.46
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Regular Agenda

3A John Welle – County Engineer

Motion to:

Adopt Resolution - Detour Agreement No. 1058492

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Bret Sample

4A Bobbie Danielson – Human Resources Director

Informational Only

County Administrator Recruitment Update

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

5A Jessica Seibert – County Administrator

Informational Only

2024 Year End Budget Presentation

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

5B Jessica Seibert – County Administrator

Administrator Updates

AMC Legislative Conference, Regular 1:1's, Personnel Committee, Meeting with Planning & Zoning re: Big Sandy, Hosted Regular MACA meeting, upcoming Committee of the Whole meeting on March 17th at 1:00pm

6A Kevin Turnock - Assistant Zoning Administrator

Public Hearing for Proposed Feedlot at 9:30 a.m.

PUBLIC HEARING:
Open: 9:30 A.M.
Public Comment: Tim Nies, Aitkin County resident
Kenneth Sizemore, Aitkin County resident
Dale Lueck, Aitkin County resident
Closed: 9:44 A.M.

6B Kevin Turnock - Assistant Zoning Administrator

Motion to:

Adopt Resolution for Proposed Feedlot

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

7A Dennis Thompson – Land Commissioner

Informational Only

ACLD 2024 Budget Review

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

8A Dave McMillan – LLCC Manager

Informational Only

Long Lake Conservation Center 2024 Budget Review

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

8B Dave McMillan – LLCC Manager

Motion to:

Approve Completion of MLEC Loan Application for LED Lighting Retrofit for future Board action

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

9A Board of Commissioners

Commissioner Committee Reports

AMC Legislative Conference, East Central Regional Library Board, NACo Legislative Conference, McGregor Airport Committee, Natural Resources Advisory Committee, Aquatic Invasive Species, Flyers Club Fly-in, Personnel Committee


Motion to Adjourn

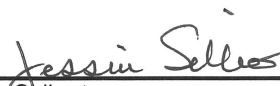
Motion made at 10:52 a.m.

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

Next Regular Board Meeting: Tuesday, March 25, 2025


J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner


Jessica Selbert
County Administrator